

## Supporting staff commuter travel Cambridge University Sidgwick Site

### Key messages

- The University's Travel Plan exists to support all University staff in understanding the travel benefits available to them. It contains ways to save money and provides information on a range of travel areas. The Plan exists to improve access to and between sites, and to enable staff to find alternatives to driving.
- This document summarises information for all members of staff at the Cambridge University Sidgwick Site. All of these links, plus more information, are available on the website of the University's Environment and Energy Section:

[www.environment.admin.cam.ac.uk/what-are-we-doing/travel](http://www.environment.admin.cam.ac.uk/what-are-we-doing/travel)

- Find out whether you could receive an interest-free loan to purchase an annual bus or rail season ticket, or to assist with the purchase of a bicycle and associated safety equipment, with the University's **Travel Benefits**:

[cambens-employee-benefits/travel](http://cambens-employee-benefits/travel)

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## 1.0 Cycling

*Find out more about...* Discounts, savings and interest-free loans; how to stay safe on your bike; top tips on how to try and avoid bike theft; and a great online, Cambridge-specific interactive cycle route-finder.

### 1.1 The Travel to Work loan scheme

Different to the Cycle to Work scheme, which is a national initiative, this University scheme could help you buy a bicycle and associated safety equipment with an interest-free loan of up to £2,500. There is a form to download and fill in, then send to the University's central Payroll team. Full details are online: [cambens-employee-benefits/travel/travel-work-loan](http://cambens-employee-benefits/travel/travel-work-loan)

### 1.2 The Cycle to Work scheme

This scheme also allows staff to purchase bicycles and associated safety equipment on a tax-free basis through a salary sacrifice repayment process. Staff can select any model of bike up to a value of £2,000 through local bike shops taking part in this scheme. There is a multi-stage process involving finding a quote and then requesting a certificate online. Full details are online: [employee-benefits/travel/cambens-cycle-work-scheme](http://employee-benefits/travel/cambens-cycle-work-scheme)

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### 1.3 Route maps

Have a look at the fantastic **online interactive map** from the Cambridge Cycle Campaign and Cyclestreets:

<http://cambridge.cyclestreets.net/>

View and download a **map** from Cambridgeshire City Council: [cycle routes and maps](#)

### 1.4 Further discounts

Explore **bike shop discounts** offered through Travel for Cambridgeshire:

[travelcambs.org.uk/cycle-shop-discounts/](http://travelcambs.org.uk/cycle-shop-discounts/)

### 1.5 Stay safe, and keep your bike secure!

**Bike security** is a really important issue in Cambridge, where so many cycles are stolen each year. It's a good idea to register your bike for free at [www.immobilise.com](http://www.immobilise.com). This is recommended by the police. Also check your home insurance and consider extending it if necessary. When you leave your bike, make sure your bike is locked to something secure and that the lock goes through the frame and any quick-release parts of the bike if possible.

### 1.6 Drive part-way, then use the **Park & Cycle**

Even if you drive into work, you can still use your bike to get around town with the Park & Cycle facility on Clerk Maxwell Road, off Maddingley Road...

## **2.0 Park & Cycle**

*Did you know about...* Secure overnight storage for your bike so that you can avoid the city centre traffic

This secure storage facility for your bike and related equipment means that you can avoid the city centre traffic.

Available to all city centre-based University of Cambridge staff, it works in the same way as a Park & Ride but with bikes! Essentially a user can drive to the Park & Cycle area on Maddingley Road, park their car, take out their bike from an individual locker and cycle the rest of the way to work. Waterproof clothing and cycle helmets etc. could also be stored in the lockers.

It is not compulsory to cycle. Staff can still use the facility if they wish to jog, walk or take the subsidised Uni 4 bus to complete their journey.

Cars cannot be left overnight except by prior arrangement.

For further details, please email Steve Matthews, Facilities Support Manager, on [steve.matthews@admin.cam.ac.uk](mailto:steve.matthews@admin.cam.ac.uk) or [facman@admin.cam.ac.uk](mailto:facman@admin.cam.ac.uk).

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### **3.0 Buses**

*Did you know about...* Subsidised travel on the Uni 4; Cambridgeshire bus services; Park & Ride information.

#### 3.1 Uni 4 subsidy

The University subsidises the **Uni 4 bus service**, which runs between the Madingley Road Park & Ride site and the Cambridge Biomedical Campus (Addenbrooke's Hospital). See timetable and route online for details: [bus timetable directory record.aspx?R=CB\\_UNI4](http://bus.timetable.directory.record.aspx?R=CB_UNI4)

Show your University Card for a discounted rate on the Uni 4 (available to all staff, students, and other University Card holders). There is currently no stop at the Railway Station. The closest stop to the Station is currently at the top of Brooklands Avenue and the closest stop to the Sidgwick Site is West Road.

#### 3.2 Park & Ride

Find out more on the link below...

#### 3.3 Wider bus network

Find out more about bus timetables, tickets, and Park & Ride details: Cambridgeshire County Council bus webpages (<http://www.cambridgeshire.gov.uk/transport/around/buses/>)

### **4.0 Car-sharing**

*Do you know how to...* Share your commute and save money through the [camshare.co.uk](http://camshare.co.uk) online tool.

Share your commute and save money through the [www.camshare.co.uk](http://www.camshare.co.uk) online tool. University staff are able to register as users and search for car sharing partners. The service is free to staff.

More details are available on the CamShare website. This site matches you up with potential partners as a driver or passenger. Once matched, you can choose to journey share as little or as often as you like, with whoever you like!

- Find drivers, passengers and cyclists online instantly for FREE
- Reduce the costs of fuel and parking
- Cut congestion and pollution
- Reduce the stress of driving
- Access a variety of information on travel and public transport.

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### **5.0 Train**

*Do you know how to access...* 10% discounts on monthly/ annual season tickets for specific routes.

A 10% discount rate on the purchase of train season tickets and bulk-buy tickets is available for staff of the University of Cambridge.

Scheme summary:

- A discount rate of 10% will apply to season tickets purchased for travel for work between a selection of Greater Anglia or First Capital Connect stations (excluding London Kings Cross) to Cambridge, Ely, St Neots or Huntingdon stations.
- A 10% discount is also available on a 'bulk buy' ticket option from National Express East Anglia, for occasional travel to work by train. Twenty tickets can be purchased for use within a 3-month period. See full information document below for more details.
- Tickets can be purchased online, at selected stations and by phone.

Find out full details online:

[www.environment.admin.cam.ac.uk/what-are-we-doing/travel/train](http://www.environment.admin.cam.ac.uk/what-are-we-doing/travel/train)

### **6.0 Zipcar**

*Find out more about how to...* Join the University's car club to be able to have access to a vehicle during the day without needing to drive to work.

The University has a number of Zipcar vehicles across the estate. Sign up to Zipcar for half price:

[www.zipcar.co.uk/cambridgeuni](http://www.zipcar.co.uk/cambridgeuni)

Save cash, and leave your car at home in the morning for at-work travel! Fuel, insurance, and 40 free miles are included in the hourly and daily rates.