



UNIVERSITY OF
CAMBRIDGE

Information Services

Zotero: Reference manager package

Rosemary Rodd

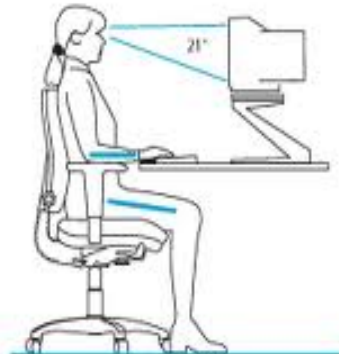
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and operations through Information Services



Health and Safety



Induction Loop Installed
To use, please switch your
hearing aid to 'T'



General Information



Sign in: Attendance Register



Please fill in the online feedback at the end of the course:



Let us know if you need assistance: Please ask questions

General Information

- **Objectives:** learn to use the software to capture and format references
- **Pre-requisites:** use of a web browser
- **Duration & Break:** 2 hours - feel free to go out when you need to, but no food/drink in the teaching room, please.
- **Course Material:** workbook
- **Delivery Style:** self-paced practical work: please ask questions!

Follow-on courses

Web Skills for Researchers: Web of Knowledge and Scopus

Word 2016: Mastering
Dissertations and Theses (Level 3)

Zotero is a helper program: store references and insert in your word processor document.

Search for references online.

Store references with your own notes, downloaded PDFs, images etc.

References are searchable, and you can add your own keywords.

References can be instantly re-formatted.

<https://youtu.be/8nLRoSetXws>

Editing Zotero Output Styles

- Zotero output styles are written in the XML based Citation Style Language—no GUI editor.
- This means it is possible to edit styles, but it is not easy
- If none of the inbuilt styles does what you want, check the online style repository at: <http://www.zotero.org/styles/>
- Even if none of them does precisely what you want it will generally be very much easier to modify an existing style which is almost right than to create an entirely new one from scratch.
- The next slide shows the beginning of a style definition written in CSL.


```
?xml version="1.0" encoding="UTF-8"?>
<?oxygen RNGSchema="http://xbiblio.svn.sourceforge.net/viewvc/\*checkout\*/xbiblio/csl/schema/trunk/csl.rnc" type="compact"?>
<style xmlns="http://purl.org/net/xbiblio/csl" class="in-text" xml:lang="en">
  <info>
....
  </info>
  <macro name="title">
    <choose>
      <if type="book">
        <text variable="title" font-style="italic"/>
      </if>
      <else>
        <text variable="title"/>
      </else>
    </choose>
  </macro>
  ...
</style>
```

Editing CSL Styles

<http://docs.citationstyles.org/en/1.0.1/primer.html>

Check with your supervisor!

If your discipline requires very complicated rules for reference layout it may be tricky (occasionally impossible) to find a style in Zotero which will satisfy the requirements.

ALWAYS produce a small sample and show it to your supervisor, publisher etc. for approval before doing a large amount of work.

Your supervisor is also the right person to ask for advice about discipline-related protocols such as anonymisation of any personal data you have collected.

Don't leave all this until the week before you are due to submit your work!

Help with reference protocols

<http://www.citethemrightonline.com>

Comprehensive guide to document types etc.

This course covers:



Getting references into
Zotero.



Adding extra content to
your database (e.g. full
text PDFs).



Inserting formatted
references into
documents.

Doesn't cover sources for references in any depth

Webskills for Researchers course

University Library's
e-resources page:
<https://www.libraries.cam.ac.uk/eresources>

Health Warnings

- Make backups! Preferably these should be at least a backup of the current and previous versions of your library.
- Store backups separately from your active library (in case your computer is stolen or attacked by malware).
- Don't attempt to keep your active Zotero library on cloud services such as DropBox or G-drive because of the risk that there may be enough connection lag time to corrupt your file.
- Make sure you understand *where* Zotero is storing your active library
- Be very careful if more than one person shares a computer because of the risk that one library could over-write another.

Legal citations: Juris-M

- A “fork” of Zotero designed to handle non-Roman languages and legal citations
- May be less relevant to legal scholars operating outside the US
- Very similar to Zotero for basic operations

A personal library and research assistant.

For scholars of all fields, in any jurisdiction, across all languages.

Research Tools

➡ **Click here** to install tools from the Juris-M suite.

Desktop Resource Manager

The Juris-M resource manager is a variant of the Zotero reference manager, modified and extended to support legal and multilingual referencing.

Abbreviation Filter

Style-specific abbreviation lists for law and other fields, with a flexible editor for adding and editing entries.

Juris-M is free software.

Style Development

➡ **Click here** to enter the Juris-M legal style editor

Modular styles

Juris-M supports jurisdiction-specific modular styles for legal referencing, using an extended version of the same powerful Citation Style Language that drives Zotero. In the style editor, you can tune citation formats to the specific requirements of any jurisdiction.

GitHub account required

You must have a GitHub account to contribute legal style code. The site will request access to your public GitHub repositories in order to manage your submissions.

<https://juris-m.github.io/>



UNIVERSITY OF
CAMBRIDGE

Information Services

Rosemary Rodd

e-Humanities Specialist

rr25@cam.ac.uk

University Information Services

Roger Needham Building

7 JJ Thomson Avenue

Cambridge CB3 0RB

01223 334600

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