**YEAR ABROAD LEARNING AGREEMENT FOR STUDIES IN EUROPE 2022/2023**

**Sections 1 and 2 of this form should be completed before you go on your period abroad.**

**Section 1 – Contact details**

**The Student**

|  |  |
| --- | --- |
| **a) Full Name:** |  |
| **b) Date of Birth:** |  |
| **c) Nationality:** |  |
| **d) Sex (M/F/Undefined):** |  |
| **e) Study Level:** | € Undergraduate (EQF 6) |
| **f) Field of Study:** | € 0231 Modern and Medieval Languages |

**The Home University**

|  |  |
| --- | --- |
| **g) Name and address:** | The University of Cambridge, The Old Schools,  Trinity Lane, Cambridge, CB2 1TN, UK |
| **h) Erasmus ID Code:** | UKCAMBRID01 |
| **i) Department and Faculty:** | Modern and Medieval Languages |
| **j) Departmental Coordinator name, email, phone:** | Dr Hugues Azérad  yearabroad@mmll.cam.ac.uk  +44 1223 335048 |

**The Host University**

|  |  |
| --- | --- |
| **k) Name and address:** |  |
| **l) Erasmus ID Code:** |  |
| **m) Department and Faculty:** |  |
| **n) Departmental Coordinator name, email, phone** |  |

#### **Section 2 – to be completed BEFORE THE PERIOD ABROAD**

**a) PROPOSED STUDY PLAN**

Planned period of the mobility: from [day/month/year] to [day/month/year].

**b) Provisional Module Choices**

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| --- | --- | --- | --- |
| **Module Code** | **Module Title** | **Autumn/Spring/Full Year** | **ECTS credit value** |
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|  | | | **Total:** |

**c) Web Link to the Course Catalogue:**

Please provide the web link to the course catalogue where you found the above modules:

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|  |

**d) Language Competence:**

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| The level of language competence in the main language of instruction at the student’s host university that they agree to acquire by the start of the study period is:  A1 🞏 A2 🞏 B1 🞏 B2 🞏 C1 🞏 C2 🞏 Native speaker 🞏  All students agree to acquire a minimum B2 level unless otherwise stated in the inter-institutional agreement. Your departmental coordinator can assist you with this section.  See: <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> |

**COMMITMENT OF THE THREE PARTIES**

**Please send the Learning Agreement to your departmental contact at the host institution for signature, then sign the document yourself and forward it to your Cambridge departmental co-ordinator for final signature.**

By signing this document, the student, the home university and the host university confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.

The host university confirms that the provisional module choices listed above are in line with its course catalogue and should be available to the student.

The student and the host university will communicate to the University of Cambridge any problems or changes regarding the study programme, responsible persons and/or study period.

**Commitment**

|  |
| --- |
| **The student: Name**  **Email: Position:** Student  Signature Date: |
| **Home university – departmental coordinator:** Dr Hugues Azérad  **Email:** yearabroad@mmll.cam.ac.uk **Position:** Year Abroad Director of Studies  Signature Date: |
| **Host university – departmental coordinator Name:**  **Email: Position:**  Signature Date: |

**Section 3 – to be completed DURING YOUR PERIOD ABROAD**

**CHANGES TO THE ORIGINAL LEARNING AGREEMENT**

#### **EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME**

Updated period of the mobility: from [day/month/year] to [day/month/year].

**a) Changes to the Proposed Courses**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Module Code** | **Module Title** | **Deleted Module** | **Added Module** | **Reason for change (see below)** | **ECTS Credit Value** |
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|  | | | | | Total: ………… |

**Reason for deleting a module;** 1= module no longer available, 2=module is in a different language than specified, 3=timetable conflict 4=other (please specify) **Reason for adding a module;** 1=substituting a deleted component, 2=extending mobility period, 3=other (please specify)

The student, the home and host universities confirm that they approve the proposed amendments to the mobility programme.

**Approval by e-mail or signature of the student and of the home and host universities’ responsible persons.**

**Changes**

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| --- |
| **The student: Name**  **Email: Position:** Student  Signature Date: |
| **Home university – departmental coordinator:** Dr Hugues Azérad  **Email:** yearabroad@mmll.cam.ac.uk **Position:** Year Abroad Director of Studies  Signature Date: |
| **Host university – departmental coordinator Name:**  **Email: Position:**  Signature Date: |

**Section 4 – to be completed AFTER YOUR PERIOD ABROAD**

#### **RECOGNITION OUTCOMES**

#### **I. HOST UNIVERSITY’S TRANSCRIPT OF RECORDS**

|  |
| --- |
| **Start and end dates of the study period: from *[day/month/year]* till *[day/month/year]*.** |

Your host university must either complete the table below or if a transcript of records is available which includes all the information (including official start and end dates) it should be attached to this document.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Module code** | **Module Title** | **Successfully Completed?** | **ECTS Credit Value** | **Grade Awarded** |
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| **Total:** | | |  |  |

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| **Host university – departmental coordinator**  Responsible person’s signature: Date: |

#### **II. HOME UNIVERSITY’S TRANSCRIPT OF RECORDS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Module code** | **Module title at home university** | **ECTS Credit Value** | **Grade Awarded** | |
| *N/A* | *N/A* | *N/A* | *N/A* | |
| **Total:** | | |  |