**Faculty of Modern and Medieval Languages**

**PERMISSION TO RECORD LECTURES**

April 2019

The Faculty policy on the recording of lectures is published here: <https://www.mml.cam.ac.uk/recordingpolicy>

Students must seek permission from each lecturer by means of this form *before* recording lectures. A copy of this form must be signed by both the student and the lecturer.

Students with SSDs that include the recording of lectures/seminars/supervisions as an appropriate adjustment are not required to complete this form but are reminded that it is courteous to ensure that each lecturer is aware.

|  |  |
| --- | --- |
| Student details | |
| **Name** |  |
| **College** |  |
| **Email address** |  |
| Reason for requesting permission to record lectures | |
|  | |
| Lecture details | |
| **Paper** |  |
| **Name of Lecturer** |  |

Please indicate :

|  |  |
| --- | --- |
| I will be attending and recording the lecture(s) myself | |
| The lectures will be recorded for me by[[1]](#footnote-2): |  |

|  |  |
| --- | --- |
| **Student signature:** | By signing this form I am agreeing not to share this recording in any form with any third party |
| **Date:** |  |
| **Lecturer signature:** |  |
| **Date:** |  |

1. A copy of this form must be given to the person recording lectures [↑](#footnote-ref-2)