**Faculty of Modern and Medieval Languages and Linguistics**

Research Strategy Committee

Cover sheet for research funding applications

|  |
| --- |
| Please complete and send a copy of this document along with your proposal and details of costings to the Research Administrator (Anna Frohnwieser, researchadmin@mmll.cam.ac.uk) for submission to the RSC.Applications for funding of less than £60k should be submitted to the RSC for information **before** the X5 is submitted, but do not need formal approval.Applications for funding in excess of £60k but below £1m require formal approval by the Chair of the RSC. The Chair will consult with relevant colleagues when considering these applications. Please submit your application to the RSC a minimum of **5 working days** before the ROO deadline.Applications for funding in excess of £1m require formal approval (by circulation) of the full RSC. Please submit your application to the RSC a minimum of **7 working days** before the ROO deadline. |
|  |
| Applicant name |  |
| For collaborative proposals, please specify all PI’s and Co-I’s names and institutions and indicate who is leading the application overall and within the University. |  |
| Project title |  |
| Funder and scheme |  |
| Funder deadline |  |
| Deadline for submission to the ROO |  |
| Proposed start date and end date |  |
| Amount of funding applied for. For collaborative proposals, please also specify the amount that will be held by MMLL. |  |
| Does the funder cover 80% or 100% fEC? |  |
| Please provide details of any Research Associates, Research Assistants, students or administrative support staff that will be recruited for this project, including staff named on the application. |  |
| Please confirm that you have included, where eligible and relevant, open access publication charges, pooled labour, IT equipment, redundancy costs for fixed term staff etc. |  |
| Please confirm that you have included sufficient administrative support in accordance with Faculty guidelines. |  |
| Are there any costs likely to be incurred that are not covered by the funding body? |  |
| Please provide details of any impact on your teaching and administration duties should the application be successful. |  |
| Will the project require a web presence and are costs eligible/included in your proposal? Will the website need to be maintained beyond the life of the project/grant end date? |  |
| Has this proposal received the support of your Director of Section? |  |
| Have you sought advice from the School Research Facilitators (Anna Cieslik, amc238@cam.ac.uk, Elizabeth Penner, eap49@cam.ac.uk)? |  |
| Any other information not covered above |  |